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| --- | --- | --- | --- | --- | --- | --- |
| **MAITRETYI COLLEGE : NEW DELHI-110 021**  **(University Of Delhi)**      **Dated:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_**  **N O T I C E**  The following employees are required to attend the office on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(day), the\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date) for the official work: - | | | | | | |
| **S. No.** | **Name** | **Job Assignment** | **Compensatory Leave** | **Honorarium** | **Signature** |
| **1.** |  |  |  |  |  |
| **2.** |  |  |  |  |  |
| **3.** |  |  |  |  |  |
| **4.** |  |  |  |  |  |
| **5.** |  |  |  |  |  |
| **6.** |  |  |  |  |  |
| **7.** |  |  |  |  |  |
| **8.** |  |  |  |  |  |
| **9.** |  |  |  |  |  |
| **10.** |  |  |  |  |  |

Officiating Principal